 UNIVERSITY OF Baguio	Reference No.: QF-QAO-016	Revision No: 00	Effectivity Date: March 1, 2020
	POLICIES, PROCEDURES AND GUIDELINES		

Title	
--------------	--

UBRDC-RCR-022 Form 3. RESEARCH ETHICS REVIEW FORM FOR FINAL MANUSCRIPT

To the ethics reviewer: Evaluate the presence of the important ethical considerations in the application by checking the appropriate column.

Objective: Ensure that the researcher complied and did not deviate from the approved research design, data collection procedures and risk management.


COMPONENTS	YES	NO	REMARKS
1.The research design was accurately utilized.			
2.The methods for testing the stated hypothesis were correctly utilized.*			
3.The data analysis procedures were correctly done.			
4. The anonymity of informants/participants was respected throughout the study (if informants/participants opted for non-disclosure of identity)			
5. The confidentiality of information was evident throughout the study (if informants/participants opted for non-disclosure of information)			
6. Informants/Participants were selected using non-discriminatory criteria and processes (unless inclusion and exclusion criteria are justifiable based on the nature of the study)			
7. There is evidence that risk management measures/strategies for participants, researchers and auxiliary personnel were adopted by the researcher.			
8. The reporting of findings was objectively done.			
9. All documents utilized in the research observed transparency.			
10. All the necessary documents are appended in the manuscript.			
11. All communications were signed and endorsed by the proper authorities.			
12. There was evidence of the guidance of experts in the data collection process.			
13. A communication informing the respondents/participants of the findings is appended **			
14. A plan to disseminate the findings of the study to the beneficiaries is appended.*			
15. All cited literatures are properly documented.			

**for quantitative studies only*

***for qualitative studies*

COMMENTS/SUGGESTIONS:



 UNIVERSITY OF Baguio	Reference No.: QF-QAO-016	Revision No: 00	Effectivity Date: March 1, 2020
	POLICIES, PROCEDURES AND GUIDELINES		

Action Taken

- () The study is approved for issuance of ethics clearance
- () The study needs minor revisions prior to issuance of ethics clearance
- () the study needs major revisions prior to issuance of ethics clearance

Evaluated by:

(Signature over printed name)

Date

