
 UNIVERSITY OF Baguio	University of Baguio Research and Development Center	UBRDC-RM Doc No. 10	Version Number: 02	Version Date: 01.10.2017
	RESEARCH MANUSCRIPT FINAL MANUSCRIPT EVALUATION by the IRC (Quantitative Studies)	Effectivity Date: 01.10.2017		Page 1 of 2
		Title:		

	YES	NO	REMARKS
General			
1. Are all the necessary documents appended in the manuscript? (sample answered questionnaires, letters...)	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Is the manuscript typed on an 8.5" x 13" paper?	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Are the proper citation and referencing formats observed? (APA for Social Sciences; Behavioral Sciences, Education, Engineering and Business; MLA for English, Literature and Humanities; CSE for Biological Sciences; AMA for Biomedical Sciences and Nursing; Chicago format for Anthropology/Ethnography)	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Are all the references cited in the manuscript included in the References section?	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. IS the title typed in an inverted pyramid format?	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Does the header contain the first three to four words of the title?	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Is the pagination accurate?	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. Is the third person point of view used throughout the manuscript?	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. Do the tables/figures and their corresponding captions adhere to the given format?	<input type="checkbox"/>	<input type="checkbox"/>	_____
10. Is the manuscript relatively free from grammatical errors and wrong spelling?	<input type="checkbox"/>	<input type="checkbox"/>	_____
11. Does the report observe the basic features of technical writing, particularly unity, coherence and emphasis?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Abstract			
12. Is this portion typed in a full block format?	<input type="checkbox"/>	<input type="checkbox"/>	_____
13. Is the purpose/objective of the study clearly elucidated?	<input type="checkbox"/>	<input type="checkbox"/>	_____
14. Is the methodology clearly described?	<input type="checkbox"/>	<input type="checkbox"/>	_____
15. Are the major results and conclusions of the research unambiguously restated?	<input type="checkbox"/>	<input type="checkbox"/>	_____
16. Does the abstract adequately reflect the manuscript's content?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Methodology			
17. Was the sample size sufficient to reach statistical significance of results?	<input type="checkbox"/>	<input type="checkbox"/>	_____
18. Did the identified statistical tools/techniques generate statistically significant, reliable and valid results?	<input type="checkbox"/>	<input type="checkbox"/>	_____
19. Were the means of analyzing the data sufficiently described?	<input type="checkbox"/>	<input type="checkbox"/>	_____
20. Was the data gathering procedure clearly elaborated?	<input type="checkbox"/>	<input type="checkbox"/>	_____
21. Were the methods of gathering data clearly described?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Results and Discussion			
22. Are the data presented clearly in a graphic/tabular form?	<input type="checkbox"/>	<input type="checkbox"/>	_____
23. Are the results discussed in congruence with the specific problems?	<input type="checkbox"/>	<input type="checkbox"/>	_____
24. Was analysis done prior to interpretation of results?	<input type="checkbox"/>	<input type="checkbox"/>	_____
25. Is the statistical analysis accurately interpreted?	<input type="checkbox"/>	<input type="checkbox"/>	_____
26. Are the hypotheses sufficiently tested and answered?	<input type="checkbox"/>	<input type="checkbox"/>	_____
27. Are the interpretations of responses sound?	<input type="checkbox"/>	<input type="checkbox"/>	_____
28. Are the interpretations of responses free from biases?	<input type="checkbox"/>	<input type="checkbox"/>	_____
29. Is the interpretation of the findings grounded on the theoretical/conceptual framework?	<input type="checkbox"/>	<input type="checkbox"/>	_____
30. Are the findings well supported by related literatures?	<input type="checkbox"/>	<input type="checkbox"/>	_____
31. Are the variables of the study clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>	_____
32. Do the findings reflect new knowledge about the topic studied?	<input type="checkbox"/>	<input type="checkbox"/>	_____

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Results and Discussion

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|---|--------------------------|--------------------------|-------|
| 33. Are the implications of findings adequately discussed? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 34. Are sufficient evidences presented to justify the findings? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 35. Are the answers to the problems based on a logical interpretation of results? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 36. Is the reporting of findings objectively done? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Conclusion and Recommendations

- | | | | |
|--|--------------------------|--------------------------|-------|
| 37. Are the conclusions not a mere repetition of the findings? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 38. Are the conclusions consistent with the results? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 39. Are the conclusions sound? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 40. Are the recommendations based from the findings? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 41. Are the recommendations doable? | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

First Draft Comments: _____ **Date:** _____

Decision : for resubmission for submission of final copy

Second Draft Comments: _____ **Date:** _____

Decision : for resubmission for submission of final copy

Final Draft Comments: _____ **Date:** _____

Decision : for resubmission for submission of final copy

IRC REVIEWER	Date	Signature